

AGENDA

Meeting: WESTBURY AREA BOARD
Place: The Kennet Room - County Hall, Trowbridge BA14 8JN
Date: Wednesday 9 November 2016
Time: 1.00 pm

Including parishes of Bratton, Coulston, Dilton Marsh, Edington, Heywood and Westbury

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Please direct any enquiries on this Agenda to Roger Bishton (Democratic Services Officer), on 01225 713 035 or email roger.bishton@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Russell Hawker (Vice-Chairman)	Westbury West	01373 822275	russell.hawker@wiltshire.gov.uk
Cllr David Jenkins	Westbury North	01373 823605 07941 201637	david.jenkins2@wiltshire.gov.uk
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Cllr Jerry Wickham (Chairman)	Ethandune	01380 870476 07980 701617	jerry.wickham@wiltshire.gov.uk

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Items to be considered	Time
1. Apologies for Absence	
2. Declarations of Interest To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.	
3. Youth Grants (<i>Pages 1 - 4</i>) To consider a report from Jan Bowra, Locality Youth Facilitator requesting funding for two applications.	
4. Community Area Grants (<i>Pages 5 - 8</i>) To consider applications for funding from the Community Area Grants Scheme.	
5. Delegation to Community Engagement Manager (<i>Pages 9 - 10</i>) A report by Libby Beale, Senior Democratic Services Officer is attached.	

WILTSHIRE COUNCIL

WESTBURY AREA BOARD
6th October 2016

Youth Grants AreaBoard funding application

1. Purpose of the Report

To ask the Area Board to consider 2 grant application seeking 2016/17 Youth Grants funding:

Youth Adventure Trust grant requested for the sum of £3024.00 – **Outdoor Activities** (attached)

Summary of Project

The Youth Adventure Trust takes disadvantaged young people aged 11-14 from Wiltshire and Swindon on a Youth Adventure Programme over 3 school years and helps them to learn and achieve through a combination of 3 outdoor residential adventure camps 4 day activities and 3 Pathway Days. The 2nd year of the programme when the young people are 13 years old involves them attending a 3 day residential Coastal Camp in May and 3 Activity Days in the winter months. We would like funding for the cost of this year's activities for the 8 young people we work with from Westbury Matravers School at a cost of 378 per child.

Fairfield Farm College grant requested for the sum of £4568.00 – **for floodlights** (attached)

Summary of Project

FFC has invested 75000.00 of money raised by students via the student council and from a range of community fundraising including the annual horse and dog show to provide a high standard sports pitch for access by young people of Wiltshire with learning and/or disabilities. To extend the use of the pitch to evenings particularly for the youth club and evening team practices portable flood lights are essential.

The application submitted is available on the following link:
http://portal.wiltshire.gov.uk/areaboard_grants/yp_pa_grants_list.php

Background

1.1 Area Boards have authority to approve Youth Grants area applications as per the Leaders Guidance for Community Area Grants on positive Activities for Young People, adopted by Westbury Area Board. Area Boards will allocate their dedicated youth funds in accordance with this guidance issued by the Leader, meeting requirements of the Constitution. These decisions will take place at the public meetings to ensure that consideration on how the Youth Grants funding is deployed is open and transparent.

1.2 Area Boards must comply with the statutory equality and safeguarding duties as well as the council's rules on contracts and procurement and the code of conduct, as well as ensuring the Community Youth Grants criteria is met. Area Boards have been delegated the responsibility to ensure positive activities for young people are secured sufficiently to improve their well-being and to ensure support from Wiltshire

Council Children's Services has been received. This support will fundamentally come from the local areas Locality Youth Facilitator so Area Boards need to be sure this resource has been offered and enabled.

1.3 The Locality Youth Facilitator is required to provide recommendations from the Local Youth Network management group through a report submitted to the Area Board. These recommendations will be generated from the Local Youth Network management group through the use of a scoring sheet matrix of each Youth Grant funding application. Community Area Boards must take into account these recommendations, advice and guidance.

1.4 When considering funding applications, the Area Board must ensure there is evidence that young people have participated in the decision making process. This will have been verified by the Locality Youth Facilitator.

1.5 Area Boards must ensure that safeguarding and quality assurance standards have been met and that and must have the necessary policies and procedures in place to meet legal requirements. The Locality Youth Facilitator will have carried out these checks on the group that has submitted an application for funding.

1.6 Applications of up to and including £5000 can be made for a Community Youth Grant and those that have sought match funding will carry more weighting.

1.7 Applications that involve and benefit groups of vulnerable young people will be given extra weighting when coming to a decision.

1.8 Applications must help meet the identified needs, priorities and outcomes for young people in the area that the Local Youth Network has provided through its community needs analysis.

1.9 Applications must be for positive activities for young people aged 13-19 (up to 25 years of age for young people with special additional needs and or disabilities and must be for new projects and or support community projects, not retrospective applications. The Community Youth Grant funding is for revenue based positive activities for young people and is ring-fenced for this purpose.

1.10 Those applying for funds must be a voluntary or community sector organisation or have a sponsor organisation. Applications may be received from a parish/town council or school or other statutory service, providing conditions of application have been met, as per criteria. Groups of young people may apply providing they have the support of a supporting/sponsor organization.

1.11 Area Boards will not consider Community Youth Grant applications from town and parish councils or schools/other statutory bodies for purposes that relate to fund their normal services and or activities.

1.12 The funding is not to replace other local funding which is used to support services and activities for young people and the Area Board is required to ensure the funding enhances and complements local provision/resources.

1.13 The Area Board will ensure that impact assessment will form a condition of any funding decision to enable monitoring of the effectiveness of positive activities. The Locality Youth Facilitator and the Local Youth Network management group will carry this role out. This will include recipients completing and returning evaluation forms and accounts of expenditure.

1.14 The emphasis of this Community Youth Grants funding is to support the ethos of the community-led model for the provision of positive activities for young people, which supports young people and their communities to come together to develop a local response to meet local needs. Therefore, applications that embrace and evidence this

should be encouraged.

1.15 Area Boards will consider funding applications at every meeting whilst there is still funds available.

1.16 The funding criteria and application forms are available on the council's website: <http://www.wiltshire.gov.uk/council/areboards/communityyouthactivitiesgrants.htm>

Background documents used in the preparation of this report-

- Leaders guidance for Community Area Boards on Positive Activities for Young People
- Westbury Local Youth Network Management Group notes and actions
- Positive Activities for Young People local Youth Network (LYN) Terms of Reference
- Positive Activities Toolkit for Community Area Boards

2. Main Considerations

2.1. Councilors will need to be satisfied that Youth Grants awarded in the 2015/16 year are made to projects that can realistically proceed within a year of it being awarded.

2.2. Councilors will need to decide and be assured that young people and the community will benefit from the funding being awarded and the project/positive activity proceeding.

2.3. Councilor's will need to ensure measures have been taken in relation to safeguarding children and young people.

2.4 Councilor's will need to ensure that young people have been central to each stage of this Community Youth Grant funding application.

3. **Implications**

Environmental and community implications

3.1. Area Board grants contribute to the improvement of positive leisure-time activities for young people throughout their local community and the intention will be for the awarding project to add to this. The specific project will determine the scope of this.

Financial implications

3.2 No specific ones to report.

Legal Implications

3.3 No specific legal implications to report.

HR Implications

3.4 No specific implications to report

Equality and Diversity Implications

3.5 This project is specifically aimed at and therefore open and accessible to all young people aged 13- 19 and up to age 25 for those individuals with special educational needs and or disabilities

4. **Recommendations**

To consider both grants mentioned above for the sum of £3024.00 and £4568.00 totaling **£7,592.00**

The minutes from the Area Board meeting can be found on the Wiltshire Council website <http://www.wiltshire.gov.uk/council/areaboards.htm>)

Report Author: (Jan Bowra- Locality Youth facilitator for
Warminster and Westbury Community Areas) Tel No:
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Agenda Item 4.

Report to	Westbury Area Board
Date of Meeting	06/10/2016
Title of Report	Community Area Grant funding

Purpose of the report:

To consider the applications for funding listed below

Applicant	Amount requested
Applicant: Westbury Shed Project Title: Winter Garden Allotment Project View full application	£984.00
Applicant: Larkrise Riding for Disabled Group Project Title: Larkrise Riding for Disabled Group equine handling area roof construction View full application	£1500.00
Applicant: Lions Club of Westbury Project Title: Purchase of Gazebo for Lions Fundraising Welfare Projects View full application	£671.95

1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2015/2016 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
2101	Westbury Shed	Winter Garden Allotment Project	£984.00
Project Description: Project Winter Garden carries on from the huge success that area board funding helped us to achieve on our allotment site last year. We now face a dilemma in that regular Allotment members who have gained many health benefits from being involved in our outdoor project face the possibility of this tailing off over the winter. We need 984.00 to enable our allotment site to carry on offering twice weekly Winter Garden Allotment sessions throughout the cold season by installing some new infrastructure Westbury Shed want to offer a chance to maximise outdoor activity for existing members and newcomers to the the group thus project winter garden has been conceived			
Input from Community Engagement Manager: (CEM put your input here)			
Proposal That the Area Board determines the application.			

Application ID	Applicant	Project Proposal	Requested
2071	Larkrise Riding for Disabled Group	Larkrise Riding for Disabled Group equine handling area roof construction	£1500.00
Project Description:			

Since its launch in 2012 Larkrise Riding for the Disabled Group has become very popular going from strength to strength thus increasing the need to improve the facilities. The proposed project is to provide cover to the existing horse handling area manege which is currently an open space attached to a barn on the Larkrise Community Farm in Trowbridge. In order to provide riding lessons in all weather conditions to the ever growing numbers of disabled riders there is a need for the horse handling area to be enclosed providing shelter in wet and windy conditions.

Input from Community Engagement Manager:
(CEM put your input here)

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
2044	Lions Club of Westbury	Purchase of Gazebo for Lions Fundraising Welfare Projects	£671.95

Project Description:

Purchase of a 6m x 3m gazebo including side walls for use in fundraising welfare projects. The gazebo will be made available to other local charities for their events. Westbury Lions Club can only use any monies raised predominately for the good of the local community with a smaller percentage going for national international causes. Fundraising monies cannot be spent on non-charitable purchases.

Input from Community Engagement Manager:
(CEM put your input here)

Proposal

That the Area Board determines the application.

No unpublished documents have been relied upon in the preparation of this report

Report Author:

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Wiltshire Council

4 August 2016

Delegation to Community Engagement Manager

Summary

Wiltshire Area Boards have previously delegated authority to officers to grant funding from their delegated community and youth budgets in respect of urgent matters that may arise between meetings of the Area Board. It is proposed that this delegation is updated and extended to cover health and wellbeing projects.

Proposal

To consider passing the following resolution:

In order to expedite the work of the Area Board and to deal with urgent matters that may arise between meetings, the Community Engagement Manager, in consultation with the Chairman (or in their absence, the Vice-Chairman) of the Area Board, may authorise expenditure to support community projects from the delegated community grants budget of up to £5,000 in total, youth projects of up to £5,000 in total, and health and wellbeing projects of up to £1,000 in total, between meetings of the Area Board.

Decisions taken between meetings will be reported to the next meeting of the Area Board explaining why the matter was considered urgent or necessary to expedite the work of the Board and the Cabinet Member for Communities, Campuses, Area Boards and Broadband will also be kept informed of any such decisions.

Reason for Proposal

In order to expedite the work of the Area Board and to deal with urgent matters that may arise between meetings.

Libby Beale

Senior Democratic Services Officer

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